

# Lee County Public Service Authority



## August 27, 2024 Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, August 27, 2024, at the PSA office in Jonesville, Virginia.
- Chairman Bill Carter called the meeting to order at 3:00 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Roger Gates, Robert Horton, Harold Jerrell, and Greg Rasnic. Others participating were Executive Director Tracy Puckett and LCPSA Assistant Director Mike Brindle.

### ***Agenda:***

- Jerrell made a motion to approve the agenda as presented. The motion was seconded by Rasnic and approved unanimously.

### ***Public Expression:***

- During Public Expression, District 2 Board of Supervisor Roger Waddell and Blackwater resident Daniel Johnson addressed the board out of concern they had about a handicapped Blackwater resident who needed water after his connection to a nearby spring had been cutoff. Waddell explained that he was hoping the PSA could help the resident, that he is confined to a wheelchair and needs water. Johnson added that a few other homeowners in the area along Rt 70 near the intersection of Rt 604 are also interested in getting water service. Brindle explained that the PSA's water line currently comes up to the Blackwater Post Office and then follows along Rt 603. Johnson stated that the resident in need, he thought, was about a mile, or just under, from the post office. Puckett stated that the PSA is more than willing to try to help the resident in need, with Brindle stating, after looking at a map, that the resident was closer to one-half mile from the post office, making the potential connection more feasible. After some brief discussion concerning potential funding, Puckett stated that, "Mike (Brindle) and I will start working on this immediately, and we will do the best we can" and encouraged Waddell and Johnson to remain in contact.

- Waddell also asked for an update on the Maple Hill project, with Brindle explaining that based on the last report he had received, it was imminent, as the pump station was nearly installed.

### **Financial Report:**

- Rasnic made a motion to accept the Financial Report as presented. Gates seconded the motion and it passed unanimously.

### **Previous Meeting Minutes:**

- Jerrell made a motion to approve the minutes from the previous meeting as presented. Rasnic seconded the motion and it passed unanimously.

### **Director's Report:**

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following during the Director's Status Report:
  - Maple Hill project – Puckett explained that the pump station was nearly complete, with Brindle adding that he had spoken with Garrett Rose, of Rose Electric, and that he was finishing up the electrical connections, and anticipated the project to be complete "within days".
  - Blackwater/Flower Gap project – The PSA is currently working with LENOWISCO on this project and an application was submitted to DHCD on June 12, 2024.
  - Middle Wallens Creek/Rasnic Hollow Extension – Governor Youngkin announced that he is supporting \$700,000 from ARC for this project. ARC is in the process of finalizing approval for this project award. Once the funding is finalized, the PSA will work with engineers on advancing this project forward.
  - Lead Service Line Inventory – Brindle has been working with Isaac Rector with The Lane Group on this project. The inventory was completed last week and is being uploaded to the Virginia Department of Health's website for finalization.
- Rasnic made a motion to accept the Director's Report as presented. Jerrell seconded the motion and it passed unanimously.

### **Old Business:**

- Under Old Business, board voted to approve an updated policies and procedures manual, which is to be used by office staff for fees and standard practices. Horton made the motion to approve the document, which was seconded by Rasnic and passed unanimously.
  - Also under Old Business, following a public hearing in which there was no attendance, the board voted unanimously to approve the new rate structure for water and wastewater services. Gates made the motion to approve the new rate structure, which was seconded by Rasnic, and passed unanimously.
  - The audit was also discussed with Puckett stating the PSA has received a draft copy of the audit. He noted that the auditors made a few simple recommendations, but overall gave the PSA a "good, clean audit".
  - Brindle also informed the board that Southern Corrosion has already completed exterior work, including new paint, on the Thomas Walker, Qualtex and Eastern Lee tanks.

***New Business:***

- Under New Business, Brindle explained that the PSA recently had an inspection performed by the Office of Drinking Water (VDH) concerning samples, sample collection and record retention. He noted that the Health Department gave the PSA high marks, saying they were very complimentary of how the samples were collected, how the results were saved and maintained, and the overall process from start to finish. Brindle explained that the Health Department official wrapped up the inspection saying that he had seen all he needed to, adding the PSA should be commended for a job well done.

***Closed Session:***

- The board did not go into closed session.

***Adjourn:***

- The board agreed, due to scheduling conflicts, to not have a meeting in September, with the next meeting scheduled for Tuesday, October 22, at 3 p.m. Puckett stated that if a meeting is needed for any reason, the board could conduct a special called meeting. Gates made a motion to adjourn, seconded by Rasnic, and passing unanimously.