

Lee County Public Service Authority



July 23, 2024 Meeting Minutes

- The Lee County Public Service Authority's Board of Directors conducted their regular monthly board meeting on Tuesday, July 23, 2024, at the PSA office in Jonesville, Virginia.
- Chairman Bill Carter called the meeting to order at 3:00 p.m. following the invocation and the Pledge of Allegiance.
- Chairman Carter performed a roll call of board members and determined a quorum was present. Participating in the meeting were board members: Bill Carter, Harold Jerrell, and Greg Rasnic. Others participating were Executive Director Tracy Puckett and LCPSA Assistant Director Mike Brindle. Board members Roger Gates and Robert Horton were unable to attend the meeting.

Agenda:

- Jerrell made a motion to approve the agenda as presented. The motion was seconded by Rasnic and approved unanimously.

Public Expression:

- There was no public expression, but Jack Hinshelwood, Project Manager for the Financial & Construction Assistance Programs (FCAP) office of the Virginia Department of Health – Office of Drinking Water, was in attendance to present the Board and Staff of Lee County PSA with an award from the EPA's AQUARIUS program for the Giles Hollow Project. The EPA award is part of the AQUARIUS Recognition Program from the Drinking Water State Revolving Fund (DWSRF). DWSRF is a \$45 billion federal-state partnership dedicated to protecting America's public health. The program finances the construction and rehabilitation of critical drinking water infrastructure, along with public health-focused programs and activities across our nation. The DWSRF AQUARIUS program nationally recognizes DWSRF-funded projects for exceptional focus on six main areas. These projects are examples of the high level of innovation possible with the DWSRF. The Lee County PSA's Giles Hollow Project qualified for two of the six areas. Hinshelwood added that he was very proud of Lee County PSA, Puckett, Brindle and the board on receiving the award. He explained that he always enjoys working with Puckett,

Brindle and Lee County PSA, saying it's always a first-class experience. He stated that Lee County PSA always does an outstanding job.

Financial Report:

- Rasnic made a motion to accept the Financial Report as presented. Jerrell seconded the motion and it passed unanimously.

Previous Meeting Minutes:

- Jerrell made a motion to approve the minutes from the previous meeting as presented. Rasnic seconded the motion and it passed unanimously.

Director's Report:

- The Director's report provided a brief overview of PSA operations and projects, highlighting the following during the Director's Status Report:
 - Maple Hill project – *Jon Broskey has met with the contractor to discuss installing the pump station. A tentative start date for the installation will be the end of July.*
 - Blackwater/Flower Gap project – *User agreements and surveys have been collected. The PSA is currently working with LENOWISCO on this project and an application has been submitted to DHCD as of June 12, 2024.*
 - Cross Creek/Dryden/Hickory Flats Sewer project – *The PSA will be re-submitting another funding application in July 2024 in hopes of receiving a better offer.*
 - Western Lee Sewer project – *Engineers are currently working on Phase 1B and 1C design drawings. Governor Youngkin announced that he is supporting \$1 Million from ARC for this project. ARC is in the process of finalizing approval for this project award. This will be part of the local match required by the Army Corps of Engineers.*
 - Ocoonita-Smyth/Miller Chapel Interconnection – *Project plan has been submitted to VDH.*
 - Middle Wallens Creek/Rasnic Hollow Extension – *Governor Youngkin announced that he is supporting \$700,000 from ARC for this project. ARC is in the process of finalizing approval for this project award.*
 - Phase III Hancock Co, TN/Lee Co, VA – *The PSA did receive a copy of the plans and specs for review. Jon Broskey is currently reviewing these plans and specs and working on Lee County design as well.*
 - St. Charles Phase IV – *Engineers are working on getting under contract for this project.*
 - Lead Service Line Inventory – *Brindle projected that the inventory is around 85% complete, noting that some parts of the Ewing and St. Charles areas will need to be inspected by field staff. He expects the inventory to be completed in August, well before the October deadline.*
- Rasnic made a motion to accept the Director's Report as presented. Jerrell seconded the motion and it passed unanimously.

Old Business:

- Under Old Business, the board was given a copy of the updated policies and procedures manual, which is used by office staff for fees and standard practices. The board will review the manual, and make comments/suggestions at the next meeting.

New Business:

- There was no New Business.

Closed Session:

- The board did not go into closed session.

Adjourn:

- Rasnic made a motion to adjourn, seconded by Jerrell, and passing unanimously.